

Local Agency Formation Commission OF KINGS COUNTY

CITY MEMBERS

Sid Palmerin
Dave Brown
Martin Devine, Alternate

COUNTY MEMBERS

Joe Neves
Doug Verboon
Richard Valle, Alternate

PUBLIC MEMBERS

Dan Chin
Vernon Costa, Alternate

Greg Gatzka, Executive Officer, (559) 852-2682

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Development Agency at (559) 852- 2680 by 4:00 p.m. on the Monday prior to this meeting.

Agenda backup information and any public records provided to the Commission after the posting of the agenda for this meeting will be available for public review at the Kings County Community Development Agency, 1400 W. Lacey Blvd., Hanford, CA 93230.

AGENDA

**SPECIAL MEETING DATE AND TIME:
Wednesday, March 18, 2020 at 3:00 P.M.**

The Local Agency Formation Commission of Kings County Regular Meetings are held in the Board of Supervisors Chambers in the Administration Building (Bldg. No. 1) of the Kings County Government Center located at 1400 West Lacey Blvd., Hanford, CA.

I. CALL MEETING TO ORDER – Chairman

A. Unscheduled Appearances:

Any person may address the Commission on any subject matter within the jurisdiction or responsibility of the Commission at the beginning of the meeting; or may elect to address the Commission on any agenda item at the time the item is called by the Chair, but before the matter is acted upon by the Commission. Unscheduled comments will be limited to five minutes.

B. Approval of January 22, 2020 Minutes (Voice Vote)

II. OLD BUSINESS

None

III. NEW BUSINESS

A. LAFCO Preliminary Budget FY 2020-2021

- 1) Executive Officer's Report
- 2) Set the first Public Hearing for April 22, 2020

IV. LEGISLATION

None

V. MISCELLANEOUS

- A. Correspondence –**
- B. Items from the Commission -**
- C. Staff Comments –**

VII. ADJOURNMENT

- A. Next Scheduled Meeting – Regular Meeting Date April 22, 2020 at 3:00 p.m.**

LOCAL AGENCY FORMATION COMMISSION MINUTES

CITY MEMBERS

Sid Palmerin
Dave Brown
Martin Devine - Alternate

COUNTY MEMBERS

Joe Neves – Chair
Doug Verboon – Vice Chair
Richard Valle - Alternate

PUBLIC MEMBERS

Dan Chin
Vernon Costa - Alternate

CALL TO ORDER: A special meeting of the Local Agency Formation Commission of Kings County was called to order by Chairman, Joe Neves, at 3:00 p.m., on January 22, 2020 in the Board of Supervisors Chambers of the Kings County Government Center, located at 1400 W. Lacey Blvd., in Hanford, California.

COMMISSIONERS PRESENT: Joe Neves, Richard Valle, Sid Palmerin, Dan Chin

COMMISSIONERS ABSENT: Dave Brown

STAFF PRESENT: Greg Gatzka – Executive Officer, Diane Freeman – Counsel, Chuck Kinney – Assistant Executive Officer, Terri Yarbrough – Clerk

VISITORS PRESENT: John Ploorde

UNSCHEDULED APPEARANCES: None

ELECTION OF OFFICERS:

A motion was made and seconded (Palmerin/Chin) to nominate Commissioner Neves for Chairman and Palmerin for Vice Chairman. A motion was made by Commissioner Chin to close the nominations. Motion carried unanimously. Motion carried unanimously.

APPROVAL OF MINUTES:

A motion was made and seconded (Palmerin/Chin) to approve the minutes of the May 22, 2019 meeting. Motion carried with three in favor and Valle abstaining.

OLD BUSINESS:

None

NEW BUSINESS

2020 ALAFCO Staff Workshop

Mr. Gatzka requested authorization for staff to attend the 2020 CALAFCO Staff Workshop. A motion was made and seconded (Valle/Chin) to approve staff to attend the 2020 CALAFCO Staff Workshop. Motion carried unanimously.

LAFCO Case No. 19-01, City of Hanford Annexation No. 156

Mr. Kinney summarized the proposal to annex two properties totaling 40.53 acres located ¼ mile south of Fargo on 13th Avenue, Hanford, CA. The proposed annexation is contiguous with the city boundary. No protest or public hearing is required.

A motion was made and seconded (Palmerin/Chin) to approve LAFCO Case No. 19-01, City of Hanford Annexation No. 156. Motion carried unanimously.

MISCELLANEOUS

- A. Correspondence** – None
- B. Items from the Commission** – Mr. Palmerin stated the City of Corcoran had received one million dollars to start an ad hoc group for parks. Chairman Neves reminded everyone to complete their 700 forms and also asked when municipal reviews were due. Mr. Gatzka stated they were due every five years and he will check to see when they are due.
- C. Staff Comments** – The City of Hanford and Lemoore have had communication on a couple of areas of annexation but nothing has been submitted. Mr. Gatzka announced that there are no items for the February meeting but the preliminary budget would be presented in March.

ADJOURNMENT – With no further business before the Commission, the meeting was adjourned at 3:15 p.m.

- A. A meeting is scheduled for February 19, 2020 at 3:00 p.m.**

Respectfully submitted,

**LOCAL AGENCY FORMATION COMMISSION
OF KINGS COUNTY**



Gregory R. Gatzka, Executive Officer

Local Agency Formation Commission OF KINGS COUNTY

Date: March 18, 2020

To: LAFCO Commissioners

From: Greg Gatzka, Executive Officer

Subject: Preliminary LAFCO FY 2020/2021 Budget

Background

LAFCO is required to hold two public hearings prior to adoption of the LAFCO Budget. Historically, the LAFCO Executive Officer has provided a Preliminary LAFCO budget to the Commission in March and requests that the LAFCO Commission set budget hearings for regular meetings in April and May. State law requires that the LAFCO Budget be adopted by the end of May each year.

The Preliminary LAFCO FY Budget for 2020/2021 Budget is provided, but may have a few minor modifications as some Kings County associated costs are still being factored in. The overall budget, however, will be very close to this preliminary estimate. This budget will represent an increase from last year.

Recommend

The Executive Officer recommends that the LAFCO Commission set the first Public Hearing for the LAFCO FY 2020/2021 Budget on April 22, 2020 and direct staff to send notice to the county and each city.

LOCAL AGENCY FORMATION COMMISSION OF KINGS CO.

UNIT NUMBER:	280000
UNIT TITLE:	LAFCO
FUNCTION:	Pub. Safety
ACTIVITY:	Other Protect.

Fiscal Year 2020-2021

Department: Local Agency Formation Commission of Kings County (LAFCO)

Run date:

ACCOUNT DESCRIPTION	ACCT. NO.	Budget 19-20	To Date 3/6/20	Difference 3/6/20	% of Bud. Expended to Date	3/6/20 Estimated 19-20	DEPT. REQ'T 2020-2021	Change 19-20 to 20-21 19-20	% Change 19-20 to 20-21 19-20	
SALARIES & BENEFITS:										
Regular Employees	91000	82-1010	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Extra Help	91001	82-1020	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Overtime	91002	82-1030	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
O.A.S.D.I.	91005	82-1100	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Retirement	91007	82-1110	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Health Insurance	91008	82-1120	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Unemployment Insurance	91010	82-1122	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Insurance-Work Comp.	91011	82-1123	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Management Benefits	91012	82-1140	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ 0	N/A
TOTAL LABOR:			\$ -	\$ -	\$ -	N/A	\$ -	\$ 0	\$ 0	N/A

SERVICES & SUPPLIES:										
ACCOUNT DESCRIPTION	ACCT. NO.	Budget 19-20	To Date 3/6/20	Difference 3/6/20	% of Bud. Expended to Date	3/6/20 Estimated 19-20	DEPT. REQ'T 2020-2021	Change 19-20 to 20-21 19-20	% Change 19-20 to 20-21 19-20	
Communications	92006	82-212000	\$ 80	\$ 47	\$ 33	58.49%	\$ 69	\$ 80	\$ -	0.00%
Office Expenses	92018	82-222000	\$ 250	\$ 14	\$ 236	5.60%	\$ 21	\$ 250	\$ -	0.00%
Memberships	92027	82-220000	\$ 2,805	\$ 3,261	\$ (456)	116.26%	\$ 3,261	\$ 3,133	\$ 328	11.69%
Record Storage Charges	92032	82-222015	\$ 444	\$ 207	\$ 237	46.67%	\$ 316	\$ 360	\$ (84)	-18.92%
Postage & Freight	92033	82-222030	\$ 73	\$ 7	\$ 66	9.97%	\$ 400	\$ 86	\$ 13	17.81%
Offset Printing/Stores	92035	82-222040	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	0.00%
Legal Expenses	92038	82-223005	\$ 8,000	\$ -	\$ 8,000	0.00%	\$ -	\$ 8,000	\$ -	0.00%
Publi. and Legal Notices	92056	82-224000	\$ 360	\$ -	\$ 360	0.00%	\$ -	\$ 360	\$ -	0.00%
Rents & Leases - Equipment	92057	82-225000	\$ 1,286	\$ 664	\$ 622	51.63%	\$ 973	\$ 1,229	\$ (57)	-4.42%
Purchasing Charges	92068	82-228200	\$ 113	\$ 68	\$ 45	60.46%	\$ 100	\$ 121	\$ 8	7.08%
Bd. & Comm. Mem. Expenses	92069	82-228205	\$ 3,064	\$ -	\$ 3,064	0.00%	\$ -	\$ 3,064	\$ -	0.00%
Travel & Expenses	92069	82-229010	\$ 6,700	\$ 1,665	\$ 5,035	24.86%	\$ 2,441	\$ 6,700	\$ -	0.00%
Motor Pool Serv.	92089	82-229000	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	N/A
Utilities	92094	82-230000	\$ 550	\$ 293	\$ 257	53.22%	\$ 429	\$ 550	\$ -	0.00%
CAP Charges	93038	82-314060	\$ (2,662)	\$ (1,997)	\$ (666)	75.00%	\$ (2,927)	\$ 3,762	\$ 6,424	-241.32%
Information Tech Services	93048	82-314050	\$ 1,219	\$ -	\$ 1,219	0.00%	\$ -	\$ 1,137	\$ (82)	
Administrative Allocation	93057	82-314000	\$ 45,881	\$ 5,453	\$ 40,428	11.89%	\$ 7,993	\$ 46,508	\$ 627	1.37%
Utility Bond	98001	82-8100010	\$ 426	\$ 323	\$ 103	75.88%	\$ 474	\$ 347	\$ (79)	-18.54%
Consultant Expense		82-223060	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
TOTAL SERV/SUPP:			\$ 68,589	\$ 10,006	\$ 58,583	14.59%	\$ 13,550	\$ 75,687	\$ 7,098	10.35%

REVENUE:										
ACCOUNT DESCRIPTION	ACCT. NO.	Budget 19-20	To Date 3/6/20	Difference 3/6/20	% of Bud. Expended to Date	3/6/20 Estimated 19-20	DEPT. REQ'T 2020-2021	Change 19-20 to 20-21 19-20	% Change 19-20 to 20-21 19-20	
INTERGOV'T REVENUE										
Cities-LAFCO Shares	81-540012	\$ 29,887	\$ -	\$ (29,887)	0.00%	\$ -	\$ 36,343	\$ 6,456	21.60%	
CHARGES FOR SERVICES										
LAFCO Fees	87095	\$ 3,000	\$ 818	\$ (2,182)	27.27%	\$ 1,199	\$ 3,000	\$ -	0.00%	
LAFCO MSR/SOI Fees		\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	
TOTAL REVENUE:		\$ 32,887	\$ 818	\$ (32,069)	2.49%	\$ 1,199	\$ 39,343	\$ 6,456	19.6%	

TOTALS										
ACCOUNT DESCRIPTION	ACCT. NO.	Budget 19-20	To Date 3/6/20	Difference 3/6/20	% of Bud. Expended to Date	3/6/20 Estimated 19-20	DEPT. REQ'T 2020-2021	Change 19-20 to 20-21 19-20	% Change 19-20 to 20-21 19-20	
SALARIES & BENEFITS:		\$ -	\$ -	\$ -	N/A	\$ -	\$ 0	\$ 0	N/A	
SERVICES & SUPPLIES:		\$ 68,589	\$ 25,470	\$ 43,119	14.59%	\$ 13,550	\$ 75,687	\$ 7,098	10.35%	
FIXED ASSETS:	824500	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%	
GROSS EXPENDITURES:		\$ 68,589	\$ 25,470	\$ 43,119	37.13%	\$ 13,550	\$ 75,687	\$ 7,098	10.35%	
REVENUE:		\$ 32,887	\$ 818	\$ 32,069	2.49%	\$ 1,199	\$ 39,343	\$ 6,456	19.63%	
COST APPLIED:	98000	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%	
GEN. FUND CONTRIBUTION:		\$ (35,702)	\$ (24,652)	\$ (11,050)	69.05%	\$ (12,351)	\$ (36,343)	\$ (641)	1.80%	